

FIRST BAPTIST CHURCH of Sulphur

401 South Huntington St.

EMPLOYMENT APPLICATION

Applications are received and employees are hired without regard to race, creed, color, sex, age, national origin, marital status, disability, veteran's status, and citizenship. The receipt of this application does not mean that job openings exist and does not obligate us in any way. We appreciate your interest in First Baptist Church.

Date _____

PERSONAL INFORMATION

Name _____ Home Phone (_____) _____
 Last First Middle
 Present Address _____ How long have you lived there? _____
 No. Street City State Zip
 Previous address _____ How long did you live there? _____
 No. Street City State Zip
 Are you over the age of 18? _____ Yes _____ No Social Security No. _____
 (If no, employment is subject to verification that you are of minimum ages)
 Are you a citizen of the United States? _____ Yes _____ No
 If not a citizen of the U.S., can you provide proof that you can legally be employed in the U.S.? _____ Yes _____ No
 Religious Denomination _____

EMPLOYMENT INFORMATION

Position desired _____ Date available for work _____
 Type of employment _____ Full-Time _____ Part-Time _____ Temporary _____ What pay rate do you expect? _____
 What days and hours, if part-time? _____
 Have you ever applied for a job with us before? _____ Yes _____ No
 Have you ever worked for us before? _____ Yes _____ No
 Would you have steady transportation to work? _____ Yes _____ No Do you drive a car? _____ Yes _____ No
 Have you ever been bonded? _____ Yes _____ No Have you ever been refused bond? _____ Yes _____ No
 If yes, state reason and date _____
 Have you ever held a position of trust (handling money or confidential material) _____ Yes _____ No
 Have you ever been convicted of any crime other than a minor traffic violations? _____ Yes _____ No
 If yes, state date, court, and place where offense occurred _____
 Have you ever been discharged or requested to resign from a position? _____ Yes _____ No
 If yes, explain _____
 Does your present employer know of your plans to change employment? _____ Yes _____ No
 Why do you desire to make a change? _____
 Describe any other experiences, skills, qualifications or special talents which you feel would especially fit you for work with our organization

EDUCATION INFORMATION

Schooling	Name of School/Location	Years Completed	Major Subject or Course of Study	Degree Received	Did You Graduate?
Grammar or High School					
Trade, Business or Correspondence					
College or University					
Graduate School or Seminary					

Describe any other specialized or professional training (such as computers, etc.). If you are presently enrolled in school, what are you studying? _____

MILITARY SERVICE RECORD

Were you in U.S. Armed Forces? _____ Yes _____ No _____
If yes, what Branch? _____
Dates of duty: From _____ To _____
Rank at discharge _____
Month Day Year Month Day Year
List duties in the service including special training _____

PRIOR WORK RECORD

1. Name of Most Recent Employer _____ Telephone No. (_____) _____
Address _____
Name & Position of Immediate Supervisor _____ Date of Employment: From _____ To _____
Your Position, Title & Duties _____ Starting Rate \$ _____ Ending Rate \$ _____
Reason For Leaving _____

2. Name of Previous Employer _____ Telephone No. (_____) _____
Address _____
Name & Position of Immediate Supervisor _____ Date of Employment: From _____ To _____
Your Position, Title & Duties _____ Starting Rate \$ _____ Ending Rate \$ _____
Reason For Leaving _____

3. Name of Previous Employer _____ Telephone No. (_____) _____
Address _____
Name & Position of Immediate Supervisor _____ Date of Employment: From _____ To _____
Your Position, Title & Duties _____ Starting Rate \$ _____ Ending Rate \$ _____
Reason For Leaving _____

May we contact the employers listed above? _____ Yes _____ No _____
If not, indicate by No. which one(s) you do not wish us to contact _____

REFERENCES

(Do not list relatives or previous supervisors)

Name	Phone No.	Years Known	Occupation

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on my application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation on my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

I understand that employment at this organization is "at will", and includes no guarantee, contract, or promise of employment for any specified length of time.

I authorize the use of any information on this application and any attached supplements to verify my statements, and I authorize the past employers, doctors, all references, and any other persons to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

Signature of Applicant

Date